# MANITOBA NATURALISTS SOCIETY INCORPORATED Financial Statements Year Ended December 31, 2022

### Index to Financial Statements Year Ended December 31, 2022

	Page
INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Operations	3 - 4
Statement of Changes in Fund Balances	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 10
Paul Guyot Endowment Fund for Habitat (Schedule 1)	11
Manitoba Bluebird Fund (Schedule 2)	11
Habitat Conservation Fund (Schedule 3)	12
Birds of Manitoba Book Fund (Schedule 4)	12
Mantario Fund (Schedule 5)	13
Mantario Cabin Fund (Schedule 6)	13
Important Bird Caretaker Fund (Schedule 7)	14
Riverbottom Forest Fund (Schedule 8)	15
Bridging the Gap Fund (Schedule 9)	15
Chimney Swifts Fund (Schedule 10)	16
Manitoba Bluebird Fund - Operating (Schedule 11)	17
Reserve Fund (Schedule 12)	17
Manitoba Avian Research Committee (MARC) Fund (Schedule 13)	18
Nature Fund (Schedule 14)	18
Summary of Fund Balances (Schedule 15)	19



#### INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Manitoba Naturalists Society Incorporated

We have reviewed the accompanying financial statements of Manitoba Naturalists Society Incorporated (the Organization) that comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in fund balances and cash flows for the year then ended, and the notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

#### Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Manitoba Naturalists Society Incorporated as at December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Winnipeg, Manitoba March 20, 2023

CHARTERED PROFESSIONAL ACCOUNTANTS

partland

## MANITOBA NATURALISTS SOCIETY INCORPORATED Statement of Financial Position

**December 31, 2022** 

	Ge	eneral Fund 2022	E	Endowment Funds 2022	Internally Restricted Funds 2022	Total 2022	Total 2021
		ASSET	S				
CURRENT Cash Investments (Note 3)	\$	41,272 246,578	\$	- -	\$ - -	\$ 41,272 246,578	\$ 53,289 238,536
Accounts receivable  Due (to) from General Fund and Internally  Restricted Fund		5,390 (418,696)		-	- 418,696	5,390 -	5,654 -
		(125,456)		-	418,696	293,240	297,479
LONG-TERM INVESTMENTS (Note 4)		231,039		-	-	231,039	163,738
PAUL GUYOT ENDOWMENT FUND FOR HABITAT (Note 5)		-		117,053	-	117,053	133,639
MANITOBA BLUEBIRD ENDOWMENT FUND (Note 5)		-		1,051,257	-	1,051,257	1,147,993
	\$	105,583	\$	1,168,310	\$ 418,696	\$ 1,692,589	\$ 1,742,849
Fund balances	\$	FUND BALA 105,583	NCE \$	<b>S</b> 1,168,310	\$ 418,696	\$ 1,692,589	\$ 1,742,849
	\$	105,583	\$	1,168,310	\$ 418,696	\$ 1,692,589	\$ 1,742,849

ON BEHALF OF THE BOARD

rector

Director

### **Statement of Operations**

### Year Ended December 31, 2022

	Ger	General Fund 2022		Endowment Funds 2022 Schedules 1-2		Internally Restricted Funds 2022 Schedules 3-14		Total 2022		Total 2021
REVENUE										
Grant revenue	\$	10,300	\$	_	\$	180,266	\$	190,566	\$	189,639
Investment income and unrealized gains (losses) on	Ψ	.0,000	Ψ		Ψ	.00,200	•	100,000	Ψ	100,000
investments measured at fair value		7,861		(88,523)		-		(80,662)		74,846
Fundraising		6,846		-		7,000		13,846		3,670
Membership fees		13,070		_		-		13,070		13,640
Administration fees		23,320		-		-		23,320		18,687
Summer programs		-		-		6,048		6,048		-
Cabin rental fees		-		-		4,910		4,910		2,795
Discovery evenings		822		-		-		822		578
Workshops		1,294		-		-		1,294		-
Stamps and prints		-		-		707		707		768
Book sales		-		-		-		-		200
Donations		14,759		-		19,054		33,813		848,786
Canoe sales		-		-		-		-		2,100
Other income		974		-		20		994		586
		79,246		(88,523)		218,005		208,728		1,156,295
EXPENSES										
Administration fees		_		-		23,320		23,320		18,687
Advertising and printing		-		-		6,314		6,314		7,354
Annual meeting		40		-		-		40		121
Construction		-		-		10,000		10,000		8,336
Discovery evenings		2,442		-		-		2,442		1,594
Fundraising		1,729		-		-		1,729		1,121
Food		-		-		1,024		1,024		-
Insurance		4,060		-		4,995		9,055		8,720
Interest and bank charges		2,060		-		-		2,060		1,819
Memberships		50		-		-		50		90
Miscellaneous		751		-		4,992		5,743		2,001
Postage and photocopy		589		-		-		589		1,376

(continues)

### **Statement of Operations** (continued)

### Year Ended December 31, 2022

	_	eral Fund 2022	Fui 20	wment nds 22 ules 1-2	Rest Fu 20	rnally ricted nds 022 lles 3-14	Total 2022	Total 2021
Prairie management taxes and insurance		_		_		168	168	623
Professional fees		5,040		-		-	5,040	4,928
Project costs		-		-		14,892	14,892	19,131
Rent and utilities		8,443		-		-	8,443	7,994
Salaries and wages		33,676		-		98,612	132,288	158,347
Stamps and prints		-		-		288	288	281
Subcontracts		-		-		7,050	7,050	12,440
Supplies and maintenance		9,092		-		8,867	17,959	11,890
Telephone		1,652		-		-	1,652	2,551
Travel		-		-		8,037	8,037	6,457
Workshops		805		-		-	805	-
		70,429		-	1	88,559	258,988	275,861
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$	8,817	\$ (	88,523)	\$	29,446	\$ (50,260)	\$ 880,434

### Statement of Changes in Fund Balances Year Ended December 31, 2022

	Ger	neral Fund 2022	E	Endowment Fund 2022	Internally Restricted Fund 2022	Total 2022	Total 2021
FUND BALANCES - BEGINNING OF YEAR Excess (deficiency) of revenue over expenses Transfers (Schedule 15)	\$	96,766 8,817 -	\$	1,281,632 (88,523) (24,799)	\$ 364,451 29,446 24,799	\$ 1,742,849 (50,260)	\$ 862,415 880,434 -

105,583 \$ 1,168,310 \$

418,696

\$ 1,692,589

\$ 1,742,849

YEAR

## MANITOBA NATURALISTS SOCIETY INCORPORATED Statement of Cash Flows

## Year Ended December 31, 2022

	2022	2021
OPERATING ACTIVITIES  Excess (deficiency) of revenue over expenses Change in non-cash working capital:	\$ (50,260)	\$ 880,434
Accounts receivable	 264	818
Cash flow from (used by) operating activities	 (49,996)	881,252
INVESTING ACTIVITIES  Change in General Fund investments  Change in Endowment fund investments	 (75,343) 113,322	(85,337) (854,301)
Cash flow from (used by) investing activities	 37,979	(939,638)
DECREASE IN CASH POSITION	(12,017)	(58,386)
Cash position - beginning of year	 53,289	111,675
CASH POSITION - END OF YEAR	\$ 41,272	\$ 53,289

### Notes to Financial Statements Year Ended December 31, 2022

#### PURPOSE OF THE ORGANIZATION

Manitoba Naturalists Society Incorporated (the "Organization") is a not-for-profit organization incorporated provincially under the Corporations Act of Manitoba. As a registered charity the Organization is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

The Organization operates to provide opportunities to connect with nature, to promote an appreciation and understanding of nature, and to enjoy it in a non-intrusive and nondestructive manner. They promote ecological integrity as the basis for stewardship of our parks and natural areas.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO). Canadian accounting standards for not-for-profit organizations are part of Canadian GAAP.

#### Fund accounting

Manitoba Naturalists Society Incorporated follows the restricted fund method of accounting for contributions.

The General Fund accounts for the Organization's program delivery and administrative activities. This fund reports unrestricted contributions. These unrestricted contributions are recognized as revenue in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Unrestricted investment income is recognized as revenue in the General Fund when earned.

The Endowment Funds report resources contributed for endowment. Investment income earned on resources of the Endowment Funds and gains and losses on disposals of investments are reported in the Endowment Funds. Disbursements received by the Internally Restricted Funds from the Endowment Funds are recorded as transfers between the Endowment Funds and the Internally Restricted Funds.

The Internally Restricted Funds report only restricted resources that are to be used for special designations. The restricted contributions are recognized as revenue of the appropriate restricted fund in the year in which they are received. Restricted investment income is recognized as revenue of the appropriate restricted fund.

#### Fixed assets

Fixed assets are expensed on acquisition. Fixed assets consist of computer equipment and furniture.

#### Contributed services

The operations of the Organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

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## MANITOBA NATURALISTS SOCIETY INCORPORATED Notes to Financial Statements Year Ended December 31, 2022

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

#### Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Financial assets measured at amortized cost include cash and accounts receivable. Financial assets measured at fair value include the investments and long-term investments. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

#### INVESTMENTS

The investments consist of a savings account and guaranteed investment certificates that mature and roll over every 24 months. At year end, the GICs earned interest at rates between 1.3% and 1.5% and mature between January 15, 2023 and October 13, 2023.

#### 4. LONG-TERM INVESTMENTS

Long-term investments consist of guaranteed investment certificates that mature and roll over every 24 to 26 months. At year end, the GICs earned interest between 1.4% and 4.3% and mature between January 13, 2024 and October 13, 2024. Long-term investments also consist of a \$103,639 investment with the Winnipeg Foundation (2021 - \$81,847).

### Notes to Financial Statements Year Ended December 31, 2022

#### 5. ENDOWMENT FUNDS

In 1990, the Organization created the "Paul Guyot Endowment Fund for Habitat." In 2011, the Organization created the "Manitoba Bluebird Fund." And in 2008, the Organization created the "Manitoba Naturalists Society Endowment Fund." All these funds are managed under separate agreements with the Winnipeg Foundation.

Canadian Accounting Standards for Not-For-Profit Organizations stipulate that the "Manitoba Naturalists Society Endowment Fund" does not meet the criteria of an asset of the Organization and therefore is not recorded on the statement of financial position.

Activities relating to each of the two funds held by the Organization for the current year were:

		Paul Guyot Indowment Fund for Habitat	Manitoba Bluebird ndowment Fund	Er	Total ndowment
Opening balance, beginning of year Investment income earned Adjustment to market value Disbursments paid to Manitoba Naturalists Societ	\$ •v	133,639 5,634 (13,642)	\$ 1,147,993 51,123 (121,280)	\$	1,281,632 56,757 (134,922)
Incorporated Administrative and investment fees		(7,542) (1,036)	(17,257) (9,322)		(24,799) (10,358)
Ending balance	\$	117,053	\$ 1,051,257	\$	1,168,310

As of December 31, 2022, the Winnipeg Foundation made available to the Organization \$6,517 in disbursements from the Paul Guyot Endowment Fund for Habitat, and \$29,221 in disbursements from the Manitoba Bluebird Fund. These disbursements will be reflected as a reduction of the fund balance in the year ended December 31, 2023.

The Winnipeg Foundation also made available to the Organization \$6,798 in disbursements from the Manitoba Naturalists Society Endowment Fund. This disbursement will be reflected as revenue in the year ended December 31, 2023.

#### FIXED ASSETS CHARGED TO THE STATEMENT OF REVENUE AND EXPENDITURES

The Organization does not track the cumulative costs of its fixed assets as they are expensed in the statement of operations.

During the year there was \$2,112 in computer equipment purchased.

#### 7. LEASE COMMITMENTS

The Organization has entered into a three year lease with respect to its premises. The lease expires December 31, 2023. Future minimum lease payments as at December 31, 2022, are as follows:

2023 \$ 8,190

## MANITOBA NATURALISTS SOCIETY INCORPORATED Notes to Financial Statements Year Ended December 31, 2022

#### FINANCIAL INSTRUMENTS

The Organization is exposed to various risks through its financial instruments. The following analysis provides information about the Organization's risk exposure and concentration as of December 31, 2022.

#### Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Organization is mainly exposed to interest risk and other price risk through its endowment funds.

#### Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Organization manages exposure through its normal operating and financing activities. The Organization is exposed to interest rate risk primarily through its bank accounts, investments, and long-term investments.

Unless otherwise noted, it is management's opinion that the Organization is not exposed to significant other price risks arising from these financial instruments.

### Paul Guyot Endowment Fund for Habitat Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

(Schedule 1)

		2022	2021		
REVENUE Investment income and unrealized (losses) gains on investments measured at fair value	<u>\$</u>	(9,044)	\$	13,165	
TRANSFERS Transfer to Habitat Conservation Fund		(7,542)		(8,212)	
(DECREASE) INCREASE IN FUND BALANCE	\$	(16,586)	\$	4,953	

## Manitoba Bluebird Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

(Schedule 2)

		2022	2021
REVENUE Investment income and unrealized (losses) gains on investments measured at fair value Donations	<b>\$</b>	(79,479) -	\$ 43,763 819,012
		(79,479)	862,775
EXPENSES		-	
(DEFICIENCY) EXCESS OF REVENUE OVER EXPENSES		(79,479)	862,775
TRANSFERS			
Transfer to Manitoba Bluebird Fund - Operating Transfer to Chimney Swifts Fund		(14,757) (2,500)	(10,926) (2,500)
		(17,257)	(13,426)
(DECREASE) INCREASE IN FUND BALANCE	\$	(96,736)	\$ 849,349

## Habitat Conservation Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

(Schedule 3)

	2022	2021
REVENUE Stamps and prints	\$ 707	\$ 768_
EXPENSES  Administration fees  Prairie management taxes and insurance Stamps and prints	 754 168 288	821 623 281
	 1,210	1,725
(DEFICIENCY) OF REVENUE OVER EXPENSES	 (503)	(957)
TRANSFERS Transfer from Paul Guyot Endowment Fund for Habitat	 7,542	8,212
INCREASE IN FUND BALANCE	\$ 7,039	\$ 7,255

## Birds of Manitoba Book Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

(Schedule 4)

	2	2022	:	2021		
REVENUE	\$	-	\$	-		
EXPENSES		-		-		
EXCESS OF REVENUE OVER EXPENSES		-		-		
TRANSFERS						
		-		-		
INCREASE IN FUND BALANCE	\$	-	\$	-		

### **Mantario Fund**

## Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

(Schedule 5)

		2022	2021		
REVENUE Summer programs	\$	6,048	\$	_	
EXPENSES	<u>*</u>	0,0-10	Ψ		
Administration fees		605		_	
Advertising and printing		48		-	
Food		1,024		-	
Miscellaneous		1,100		-	
Supplies and maintenance		266		-	
		3,043		-	
EXCESS OF REVENUE OVER EXPENSES		3,005		-	
TRANSFERS					
Transfer to Mantario Cabin Fund		(2,040)		-	
INCREASE IN FUND BALANCE	\$	965	\$	-	

## Mantario Cabin Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

(Schedule 6)

	2022	2021	
REVENUE			
Cabin rental fees Donations	\$ 4,910 130	\$	2,795
Other income	130 20		550 -
Canoe sales	-		2,100
Grants	 -		2,500
	 5,060		7,945
EXPENSES			
Administration fees	506		545
Insurance	4,995		4,808
Supplies and maintenance	 2,725		961
	 8,226		6,314
(DEFICIENCY) EXCESS OF REVENUE OVER EXPENSES	 (3,166)		1,631
TRANSFERS			
Transfer from Mantario Fund	 2,040		-
(DECREASE) INCREASE IN FUND BALANCE	\$ (1,126)	\$	1,631

(Schedule 7)

## Important Bird Caretaker Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

	2022	2021	
REVENUE			
Grant revenue	\$ 112,867	\$	69,439
Donations	 13,674		10,479
	 126,541		79,918
EXPENSES			
Administration fees	12,287		7,944
Advertising and printing	6,266		7,354
Subcontract	7,050		17,390
Miscellaneous	2,894		40
Salaries and wages	44,852		59,556
Supplies and maintenance	5,498		6,949
Travel	 7,545		5,377
	 86,392		104,610
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ 40,149	\$	(24,692)

## Riverbottom Forest Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

(Schedule 8)

(Schedule 9)

		2022		
REVENUE Crent revenue	¢	12 612	¢	22.054
Grant revenue	<u>\$</u>	13,612	\$	22,054
EXPENSES				
Administration fees		1,410		1,850
Miscellaneous		226		71
Salaries and wages		11,976		20,133
		13,612		22,054
EXCESS OF REVENUE OVER EXPENSES	\$	-	\$	-

## Bridging the Gap Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

2022 2021 **REVENUE** Grant revenue \$ 29,213 \$ 34,804 Donations 7,000 2,549 36,213 37,353 **EXPENSES** Administration fees 3,575 3,680 Project costs 3,995 5,778 Salaries and wages 29,283 20,783 36,853 30,241 (DEFICIENCY) EXCESS OF REVENUE OVER EXPENSES (640)7,112 \$

## Chimney Swifts Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

(Schedule 10)

	2022			2021	
REVENUE					
Grant revenue	\$	24,574	\$	25,042	
Donations		250		50	
Other income		-		586	
		24,824		25,678	
EXPENSES					
Administration fees		2,457		2,504	
Construction		10,000		8,336	
Miscellaneous		333		270	
Salaries and wages		12,501		15,396	
Supplies and maintenance		818		104	
Travel		491		1,079	
		26,600		27,689	
(DEFICIENCY) OF REVENUE OVER EXPENSES		(1,776)		(2,011)	
TRANSFERS					
Transfer from MB Bluebird Fund - Wpg Foundation		2,500		2,500	
INCREASE IN FUND BALANCE	\$	724	\$	489	

## Manitoba Bluebird Fund - Operating Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

(Schedule 11)

(Schedule 12)

	2022			2021		
REVENUE Donations	<u>\$</u>	-	\$	500		
EXPENSES Administration fees Project costs		1,726 10,897		1,343 8,404		
		12,623		9,747		
(DEFICIENCY) OF REVENUE OVER EXPENSES		(12,623)		(9,247)		
<b>TRANSFERS</b> Transfer from Manitoba Bluebird Fund - Wpg Foundation		14,757		10,926		
INCREASE IN FUND BALANCE	\$	2,134	\$	1,679		

## Reserve Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

	2	2022			
REVENUES	\$	_	\$	-	
EXPENSES		_		_	
EXCESS OF REVENUE OVER EXPENSES	<del></del>	_	\$	_	

### Manitoba Avian Research Committee (MARC) Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

(Schedule 13)

(Schedule 14)

	2	2022	2021		
REVENUE Finding Birds Book - Sales	\$	-	\$	200	
EXPENSES		-			
EXCESS OF REVENUE OVER EXPENSES	\$	-	\$	200	

## Nature Fund Statement of Operations and Change in Fund Balance Year Ended December 31, 2022

 REVENUE
 \$ 5,000
 \$ 6,000

 EXPENSES

 EXCESS OF REVENUE OVER EXPENSES
 \$ 5,000
 \$ 6,000

## MANITOBA NATURALISTS SOCIETY INCORPORATED Summary of Fund Balances Year Ended December 31, 2022

(Schedule 15)

	-	und Balance ecember 31 2021	(E:	Excess Revenue xpenditures)	Transfers 2022				Fund Balance December 31 2022	
Unrestricted										
General Fund	\$	96,766	\$	8,817	\$	-	\$	105,583		
		96,766		8,817		_		105,583		
Endowment Funds Paul Guyot Memorial Fund for										
Habitat		133,639		(9,044)		(7,542)		117,053		
Manitoba Bluebird Fund		1,147,993		(79,479)		(17,257)		1,051,257		
		1,281,632		(88,523)		(24,799)		1,168,310		
Internally Restricted Funds										
Habitat Conservation Fund		14,300		(503)		7,542		21,339		
Birds of Manitoba Book Fund		8,632		-		-		8,632		
Mantario Fund		29,464		3,005		(2,040)		30,429		
Mantario Cabin Fund		20,248		(3,166)		2,040		19,122		
Important Bird Caretaker Fund		58,915		40,149		-		99,064		
Riverbottom Forest Fund		-		-		-		-		
Bridging the Gap Fund		6,612		(640)		-		5,972		
Chimney Swifts Fund		20,462		(1,776)		2,500		21,186		
Manitoba Bluebird Fund -		0.000		(40.000)		44757		40.000		
Operating		9,896		(12,623)		14,757		12,030		
Reserve Fund Manitoba Aviation Research		30,000		-		-		30,000		
Committee (MARC) Fund		6,938						6,938		
Nature Fund		158,984		5,000		-		163,984		
Nature Fund	_	364,451		29,446		24,799		418,696		
	\$	1,742,849	\$	(50,260)	\$	-	\$	1,692,589		